DEPARTMENT OF THE ARMY
U.S. ARMY MANEUVER SUPPORT CENTER OF EXCELLENCE
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FORT LEONARD WOOD, MISSOURI 65473-8300

ATZT-CG

16 FEB 2016

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Command Policy 18, Wear and Appearance of Uniforms and Civilian Attire

1. REFERENCES:

a. AR 670-1 (Wear and Appearance of Army Uniforms and Insignia), 10 April 2015.

b. AR 600-63 (Army Health Promotion), 14 April 2015.

c. TRADOC Regulation (Reg) 350-6 (Enlisted Initial Entry Training Policies and Administration), 7 November 2013.

d. FLW Reg 190-5 (Motor Vehicle Traffic Supervision on Fort Leonard Wood), 15 March 2012.

e. FLW Reg 385-10 (Safety Program), 31 May 2013.

f. DA Pam 670-1 (Guide to the Wear and Appearance of Army Uniforms and Insignia), 1 July 2015.

g. TM 10-227 (Fitting of Army Uniforms and Footwear), 10 June 2013.

2. GENERAL:

a. This command policy establishes policy and procedures for the U.S. Army Maneuver Support Center of Excellence (MSCoE) and Fort Leonard Wood (FLW) regarding the wear and appearance of Army uniforms and civilian attire.

b. The Army is a service where discipline is judged, in part, by the manner in which a Soldier wears a prescribed uniform, as well as the individual's personal conduct. Soldiers must project a military image which leaves no doubt they live by a common set of military values and are guided through military order and discipline. All military uniforms will be worn and fitted in accordance with (IAW) AR 670-1, DA Pam 670-1, and TM 10-227. The Interservice Training Review Organization (ITRO) personnel (Marine, Navy, Air Force, and Coast Guard) will wear their uniforms according to their Services' uniform policies and regulations. Army personnel are reminded that other Services' uniform policies and regulations are different and are encouraged to become familiar with those documents. Clarification on the wear of military uniforms, as well as initial entry training (IET) uniform policies, is outlined in the following paragraphs.

c. First and foremost, all military personnel have the general military authority to correct Service members who are improperly wearing the uniform—regardless of rank or duty position. Use of proper military courtesy is expected. For example: identify yourself, state the deficiency, and ask the Service member to make the correction. All Soldiers will be made aware that portions of AR 670-1 and FLW Reg 190-5 contain policy provisions, which are punitive; violations of the specific prohibitions may result in adverse administrative action and/or charges under the provisions of the Uniform Code of Military Justice (UCMJ).

d. Leaders at all levels are responsible for disseminating and enforcing this policy letter to all Service members (IET Soldiers, Service members attending training, or permanent party) and visitors prior to and during their time on Fort Leonard Wood.

3. POLICY AND PROCEDURES:

a. Army Combat Uniform (ACU).

(1) The foliage green (until 1 October 2019) or black fleece cap may be worn as the primary headgear at the commander's discretion from the end of daylight saving time (the first Sunday in November) to the beginning of daylight saving time (the second Sunday in March). The extended wear date is 31 March; temperatures must be at or below 32 degrees for wear within or outside prescribed dates except specific cases at the commander's discretion. For example: gate guards or other personnel exposed to cold weather elements for a prolonged period may be authorized via command discretion to wear the foliage green or black fleece cap. This guidance applies to all Services on Fort Leonard Wood. **NOTE: The fleece cap must be worn with cold weather gear (for example, fleece/field/gortex jacket and gloves)**. The fleece cap will not be worn off the installation.

(2) The dark brown or tan neck gaiter is authorized for optional wear with appropriate headgear during cold weather conditions and may be worn as a neck warmer/hood with only the cold weather jacket.

(3) Security identification badges will not be worn outside of facilities in which they are required and will be secured on your person.

(4) Acting noncommissioned officer (NCO) brassards/patches are not authorized for wear on any uniform outside the battalion's/brigade's footprint; this includes while IET Soldiers are on pass. IET NCO brassards/patches will only consist of rank from corporal to staff sergeant.

(5) Soldiers will not remove their ACU coat during the following activities on and/or off the installation: operating military or privately owned vehicles and while utilizing any gym.

(6) Universal Combat Pattern (UCP)/Operational Combat Pattern (OCP) pattern personal hydration systems may be worn in cantonment and field training locations at the discretion of the commander, but not off the installation.

(7) The earplug case, with earplugs, will be readily accessible at all times and worn when exposed to hazardous noises levels of impulse/impact noises (such as explosions and weapons firing) and/or steady-state noises (such as military vehicles, aircraft, and/or generators).

(8) Wearing of the ACU to visit any off-post establishment after 2100 is not authorized. An exception is when Service members must visit off-post gas stations or convenience type stores for fuel, convenience items only, mission, and or emergency situations.

(9) IET Soldiers will wear the ASU/Class B uniform when off post on family day.

(10) The ACU may be worn in lieu of the improved physical fitness uniform as required during certain physical training events. Modifications to the ensemble (running shoes versus boots or without patches) are at the commander's discretion.

(11) The MSCoE Noncommissioned Officer Academy (NCOA) identification pin will be worn directly under the U.S. Army nametape and directly next to right edge of the left breast pocket flap on the ACU. NCOA cadre members will not wear the "NCOA" identification pin 50 miles outside of Fort Leonard Wood. The "NCOA" identification pin is authorized for wear in order to provide ease of identification of NCOA cadre members when required to perform special tasks related to the course in surrounding communities.

b. Improved Physical Fitness Uniform (IPFU)/Army Physical Fitness Uniform (APFU).

(1) The IPFU/APFU/Service equivalent is the only uniform that will be worn during unit physical training (PT) sessions or individual PT that is normally conducted between 0430 and 0800 hours, unless a Service member is in an off-duty status such as leave or pass. At the commander's discretion, approved distinctive unit PT shirts are also authorized for wear with Service's fitness uniform during designated PT hours. Wearing these uniforms to visit any on-post or off-post establishment is not authorized.

An exception to this policy is when a Service member must visit on-post or off-post gas stations for fuel and convenience items between 0430-0800 hours. The only other exceptions are traveling to and from physical training (PT) formations, medical appointments requiring the Service member to wear the IPFU/APFU and/or dropping children off at daycare. Commanders may also authorize the wear of a clean, unsoiled IPFU/APFU in their unit dining facilities and in their unit area(s) during field training exercise (FTX) recovery operations.

(2) No electronic devices (wireless or non-wireless) are authorized for wear with the IPFU/APFU. The only authorized exceptions are hands-free devices while operating a motor vehicle (once a Soldier exits the vehicle, the device must be immediately removed)

(3) All formations, whether marching or running, will have appropriate road guards (front and back) with the necessary safety equipment (reflective vests and flashlights) according to size of formation. Anyone outside the base formation (such as leaders on the side of the formation) will wear a reflective vest. Reflective belts are authorized for wear when conducting individual or unit PT.

(4) All personnel, including military Family members and Civilians, will wear either a high-visibility shirt, reflective belt, or vest when conducting any outdoor fitness session including walking, hiking, running, or biking on all Fort Leonard Wood roads. All personnel will maximize use of sidewalks and troop trails. Where none exists, the use of the left side of the roadway and movement in single file facing, and yielding to, oncoming traffic is authorized. All personnel must utilize identified crosswalks when crossing roads.

c. General areas of interest.

(1) Use of an electronic device while in any Service uniform (for example to talk to someone, record audio or video, text messaging, sending e-mails, or listening to music) while walking/running is prohibited.

(2) Service members are not authorized to wear wireless or non-wireless devices/earpieces while wearing Service uniforms. The only authorized exception is a hands-free device while operating a motor vehicle.

(3) Headphones or ear buds can be worn while conducting fitness exercise in civilian clothing. When running and walking, headphones and ear buds are only authorized along secure routes such as sidewalks, running trails, troop trail, and gym. Use of headphones and ear buds while running or walking on the road is not authorized.

(4) Regardless of the uniform, appropriate protective helmets and safety gear will be worn when operating a bicycle, motorcycle, or all-terrain vehicles (ATV). All personal protective equipment outlined in FLW Reg. 190-5 will be followed.

(5) All personnel are prohibited from smoking in the vicinity of any PT formations/activity; outdoor tracks; troop trail or fields; morale, welfare, and recreation (MWR) fitness activities, and stationary road guard points.

(6) Drill Sergeants will wear the campaign hat throughout all activities while wearing the ACU/ASU. Exceptions are made for alternate head gear (patrol cap/Army combat helmet/fleece cap) while conducting tactical foot marches, inside bivouac sites, grenade range, or when the temperature drops below 32 degrees in the above mentioned areas. Drill sergeants have the responsibility to preserve and maintain the campaign hat. Therefore, in inclement weather (rain/snow), drill sergeants will wear the hat cover and will have possession of the rain cover on their person at all times. Drill sergeants will not wear the campaign hat inside facilities of the installation.

(7) All personnel on Fort Leonard Wood, regardless of the Service (military or civilian), will adhere to Army policy regarding the use of tobacco products. Using tobacco products (to include but not limited to cigarettes, smokeless tobacco, inhaled nicotine, and all other forms of tobacco products) is prohibited in all Department of the Army (DA) facilities. Use of all tobacco products is prohibited in all military vehicles and aircraft and in all official vehicles. Cadre and faculty of any military school will not use tobacco products in the presence or view of students while on duty.

d. Civilian attire for all Service members and Civilians.

(1) Civilian clothing must be in good taste. Sagging or wearing trousers or shorts where underwear are visible is in poor taste and inappropriate for all personnel on Fort Leonard Wood. Items intended as undergarments are not acceptable as outer garments in public places, to include, but not limited to, the Post Exchange (PX), theaters, commissary, service clubs, chapels, dining facilities, and medical and dental facilities. Clothing which is excessively dirty or is adorned with vulgar and obscene slogans or designs is prohibited on Fort Leonard Wood. Civilian clothes which Service members choose for off-duty wear should be in good taste and appropriate for the occasion. While "short shorts" and halters are appropriate for sunbathing, they are not allowed in on-post facilities except for the pool. Garments with profanity, sexually explicit language, racial intent, or graphics which detract from good order and discipline are not permitted.

(2) Articles of clothing which by being cut out or are transparent, excessively tight, and serve to immodestly accentuate the sexual characteristics of the wearer are prohibited. This provision does not prohibit reasonable tight clothing worn during appropriate activities at the swimming pools, sunbathing, beauty pageants, bodybuilding competitions, fashion shows, and athletic activities/PT.

(3) When civilian clothing has been authorized by competent authority for wear in a duty status in lieu of a uniform, the civilian clothing will be of the same comparable degree of formality as the uniform prescribed for such duty. Standards of dress and appearance will be conservative and meet the same high standards established for personnel in uniform.

(4) Shoes must be worn at all times in all on-post establishments. At a minimum, sandals or flip-flops will be worn; no bare feet.

(5) Service members and DA Civilians are responsible for ensuring their Family members and guests adhere to this policy while on post.

4. SUPERSESSION: This policy supersedes memorandum, HQ MSCoE, ATZT-CG, 15 December 2014, subject: same as above.

5. PROPONENT: The proponent for this policy letter is the MSCoE CSM at (573)563-6151.

KENT D. SAVRE
Major General, USA
Commanding

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