



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
MANEUVER SUPPORT CENTER OF EXCELLENCE NONCOMMISSIONED OFFICERS ACADEMY
14030 MSCOE LOOP
FORT LEONARD WOOD, MISSOURI 65473-5000

ATZT-NCZ

15 May 2013

MEMORANDUM FOR Future Senior Leader Course Students

SUBJECT: Structured Self Development III Proof of Completion for Enrollment into the Senior Leader Course (SLC)

1. IAW ALARACT 216/2012, dated 10 AUG 12, SUBJECT: Structured Self Development (SSD) Prerequisite for NCOES and ALARACT 346-2012, dated 21 DEC 12, SUBJECT: Structured Self Development (SSD) Enrollment Policy on 1 June 2013 SSD III completion becomes a course prerequisite for reservations in ATRRS to enroll into the WLC.
2. Many training seats were assigned to future SLC classes prior to the SSD III prerequisite in ATRRS. As an interim solution, MNCOA SLC Cadre will verify SSD III completion and allow enrollment using the following methods:
 - a. Soldier has a "G" code on their ATRRS record.
 - b. Soldier has a copy of their DA Form 87 (Certificate of Training) or can pull it up in ALMS under their completed course records and verify the end of course (Survey) certificate.
 - c. Soldier can log into the Army Career Tracker to show proof of completion.
3. Prior to August 2012, there was no requirement to complete a course survey. As of 1 August 2012, a survey has been added to SSD III and is a requirement to receive a "G" code in a Soldier's ATRRS record for completion of SSD III.
4. Point of contact: EN SLC at (573) 563-7435, CBRN SLC at (573) 563-7468, and MP SLC at (573) 563-7450.

CURTIS A. JOHNSON
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Commandant