



DEPARTMENT OF THE ARMY
UNITED STATES ARMY CHEMICAL, BIOLOGICAL, RADIOLOGICAL,
AND NUCLEAR SCHOOL
3RD CHEMICAL BRIGADE
495 IOWA AVE
FORT LEONARD WOOD, MO 65473-8958

ATSN-CBZ

SEP 10 2013

MEMORANDUM FOR 3rd Chemical Brigade Personnel

SUBJECT: Command Policy #4, Equal Opportunity Council Meetings

1. PURPOSE. To establish policy concerning the 3rd Chemical Brigade Equal Opportunity Council Meeting Program.

2. GENERAL.

a. Equal Opportunity (EO) Program council meetings are a critical component to ensure the 3rd Chemical Brigade continues to provide an equal opportunity climate whereby all Soldiers, Civilians, and Family members are treated with infinite dignity and respect.

b. Equal opportunity council meetings provide the opportunity to reinforce brigade command EO philosophy, disseminate information, discuss affirmative action plan data, provide refresher training, develop working relationships with unit level Equal Opportunity Leaders (EOLs), and maintain an EO network within the 3rd Chemical Brigade.

c. Strong command support, leadership, and EOL participation are the essential elements of EO Council Meeting Program success.

3. POLICY/PROCEDURES.

a. The Brigade Commander hosts council meetings. Battalion Commanders and Battalion Command Sergeants Majors are expected to attend with their Battalion EOLs; other invested parties are welcome.

b. The EO council meeting is held quarterly and dates are contained in the long range calendar. Council meetings are held in the 3rd Chemical Brigade conference room.

c. The Brigade EOA conducts EO council meetings and publishes an agenda NLT 5 duty days prior to scheduled meetings.

4. POC for this action is the Equal Opportunity Advisor, 596-3497.


J.R. DRUSHAL
COL, CM
Commanding