



DEPARTMENT OF THE ARMY  
U.S. ARMY MANEUVER SUPPORT CENTER OF EXCELLENCE  
14000 MSCOE LOOP, SUITE 316  
FORT LEONARD WOOD, MISSOURI 65473-8300

ATZT-CG

12 FEB 2015

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Command Policy 32, Use of Nontactical Vehicles (NTVs) for Temporary Duty Travel (TDY)

1. REFERENCES:

- a. Department of Defense Instruction (DoD) 4500.36-R (Management, Acquisition, and Use of Motor Vehicles), 11 December 2012, with change 1, 25 October 2013.
- b. Army Regulation (AR) 58-1 (Management, Acquisition, and Use of Motor Vehicles), 12 June 2014.
- c. Fort Leonard Wood (FLW) Regulation (Reg) 58-1 (Motor Transport Services Management of Nontactical Vehicles), 10 February 2006.

2. GENERAL.

- a. DoD 4500.36-R, paragraphs C2.5.3.2 and C2.8, permit an individual performing TDY to use an NTV for transportation between his or her domicile or place of duty and an airport or other common carrier terminal when two conditions are met: (a) the proposed travel is essential to the mission; and, (b) DoD scheduled bus service and scheduled public transportation are either both unavailable or neither can meet mission requirements in a responsive manner.
- b. The DoD guidance is incorporated in AR 58-1, paragraph 2-3(i)(4). Paragraph 2-4(a) of that regulation further restricts the use of rank, position, prestige, or personal convenience as the sole basis for justification for the use of NTVs.

3. POLICY AND PROCEDURES.

- a. FLW Reg 58-1 prohibits using NTVs for TDY travel, including transportation to and from the St. Louis Airport, without an exception from the MSCoE Chief of Staff. That provision of FLW Reg 58-1 is superseded by this memorandum. Furthermore, paragraph 10(b) is amended to read as follows:

*(5) NTV travel to the St. Louis airport that has been approved in accordance with (IAW) Command Policy 32 and is excepted from the permissible operating distance (POD) limitations.*

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b. General officers assigned to MSCoE and Fort Leonard Wood are authorized to make their own determinations when considering whether to use NTVs for TDY travel, to include travel to and from transportation terminals.

c. All other travelers must obtain approval from the first colonel or GS-15 in their chain of command in order to use an NTV for TDY travel. This authority will not be delegated. The U.S Army Engineer School (USAES); U.S Army Chemical, Biological, Radiological, and Nuclear School (USACBRNS), and U.S Army Military Police School (USAMPS) Assistant Commandants/Deputies are authorized to approve requests for personnel assigned to their respective schools.

d. Approving officials shall exercise this authority only when the authorization complies not only with the references cited above, but also the Joint Ethics Regulation and the Joint Travel Regulation. Only requests that are in the government's best interest will be approved. Commanders are encouraged to seek advice from their brigade trial counsel or an administrative law attorney in the Staff Judge Advocacy for the application of this policy.

4. EFFECTIVE. This policy shall remain in effect until FLW Reg 58-1 is revised accordingly.

5. PROPONENT. The proponent for this command policy is the Logistics Readiness Center.

  
LESLIE C. SMITH  
Major General, USA  
Commanding

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