



DEPARTMENT OF THE ARMY
MANEUVER SUPPORT CENTER OF EXCELLENCE NONCOMMISSIONED OFFICERS ACADEMY
14030 MSCOE LOOP SUITE 2520
FORT LEONARD WOOD MISSOURI 65473-8929

ATZT-NCE-A

9 May 2018

MEMORANDUM FOR Students attending Engineer Senior Leader Course (SLC)

SUBJECT: Welcome Letter

1. On behalf of the Commandant of the Maneuver Support Center of Excellence Noncommissioned Officers Academy, congratulations on your selection to attend the Engineer Senior Leader Course at the Premiere NCO Academy in the United States Army. Your selection for attendance is indicative of your performance and promotion potential.
2. This information letter is intended to assist incoming students with reporting and in-processing. Be sure you thoroughly read the MNCOA Student Guide available on the Academy Web site http://www.wood.army.mil/newweb/mncoa/eng_slc.htm for more information prior to arriving to your course. The Student Guide contains important information as to reporting instructions and administrative documentation required for in-processing.
3. When you report to Fort Leonard Wood you will need to report to IHG that is now located at the Candlewood Suites Hotel on post. This is located across from the post commissary on Nebraska Avenue. This is a 24-hour location so you can report there at any time of day.
4. Your **report date** is the day you will need to sign in to IHG housing on Fort Leonard Wood. Your **start date** is day one of class and you will need to report for school on that day. The start day reporting time is 0500 on the first floor of Thurman Hall. The uniform will be weather appropriate IPFU uniform with your ID card, ID tags, and all day one paperwork.
5. As this is a professional environment, you will be expected to act accordingly. You will be held to a higher standard while in attendance at the academy. You need to ensure that your uniform and appearance is within accordance with all Army Regulations because this will play a factor in your ranking within the academy and throughout the course.
6. The Fort Leonard Wood Central Issue Facility will no longer issue items to Soldiers that are already in their clothing inventory (AKO). It is imperative that you bring all required items listed on the packing list.

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7. Students are encouraged to bring a printer and paper with them, as there will be several documents required for the course. Students without printers can use printing resources at Clark Library and the Fort Leonard Wood Army Community Service, provided they supply their own paper.

8. Engineer Regimental Sapper Leaders Course Initiative (Effective 1 Oct 2017):

This initiative allows EN SLC 12B/C/N graduates the ability to walk-on and attend the Sapper Leader Course immediately following successful completion of EN SLC. Students will be allowed to attend no more than 72hrs prior to EN SLC graduation, or if Sapper Leader Course day one starts within 10 days from the EN SLC graduation date. Students are required to have written endorsement from their current assigned Battalion Leadership, Proficiency memo IAW Sapper Leader Course entry, Ranger physical, and required Sapper Leader Course packing list. Students will be required to report to Sapper Leader Course immediately after EN SLC graduation for layover lodging and meals. Students may come with valid ATTRS reservation for Sapper Leader Course.

9. The point of contact for this memorandum is 1SG Adam A. Walsh (573) 563-7435 or adam.a.walsh.mil@mail.mil .

ADAM A. WALSH
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Course Chief