

REQUEST FOR TOURS

The Community Relations Branch Office must receive this requested information before your request can be considered for approval. Please provide information as completely as possible 45 days prior to the date you want a tour.

NAME OF GROUP/ORGANIZATION:

PERSON TO CONTACT FOR ADDITIONAL INFORMATION:

MAILING ADDRESS:

TELEPHONE NUMBER:

FAX NUMBER:

TOUR DATE AND TIME:

NUMBER OF EXPECTED TOUR ATTENDEES:

TYPE OF TOUR:

WHAT TYPE OF INFORMATION REGARDING FORT LEONARD WOOD ARE YOU INTERESTED IN LEARNING ABOUT?

WHAT TYPES OF FACILITIES ARE YOU INTERESTED IN SEEING/TOURING?

IF THE TOUR OCCURS DURING LUNCH HOUR, WILL THE TOUR ATTENDEES WANT TO DINE AT A DINING FACILITY? IF YES, WILL YOU BE COVERING THE COST OF MEALS?

WILL TRANSPORTATION BE PROVIDED FOR THE TOUR OR WILL TRANSPORTATION BE NEEDED?

SIGN AND DATE: