



DEPARTMENT OF THE ARMY
INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT LEONARD WOOD
14000 MSCOE LOOP, SUITE 120
FORT LEONARD WOOD, MO 65473-8929

IMLD-ES

1 AUG 2016

MEMORANDUM FOR All Service Members, Civilians and Contractors on Fort Leonard Wood

SUBJECT: Garrison Policy 27, Fire Loss Reduction, Fire Prevention Practice and Enforcement

1. References

a. AR 420-1, Chapter 25, Fire & Emergency Services and Facilities Regulation 420-2 Fire Regulation, Fire and Emergency Services Program

b. National Fire Protection Association (NFPA) Code Standards

c. Department of Defense (DoD) Instruction 6055.7, Accident Investigation, Reporting and Record Keeping

d. Unified Facilities Criteria, UFC 3-600-01, Fire Protection Engineering for Facilities

e. Assistant Chief of Staff for Installation Management Command (IMCOM) guidance letter on reduction of Army Fire Losses

2. Policy: To establish the Fort Leonard Wood (FLW) Fire and Emergency Services, Fire Prevention Program. The Department of Army (DA) requires every activity to have and an aggressive fire prevention program. Commanders, Facility/Building Managers, and supervisors will maintain a fire prevention program to train their personnel on preventing fires.

3. Applicability

a. DoD military personnel, appropriated and non-appropriated civilian employees, retirees, and family members.

b. Visitors, contractors, and personnel of other agencies and businesses operating on the FLW installation and facilities.

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4. Responsibilities

a. Commanders

(1) Responsible for unit Fire Prevention Program and Building Manager programs in their areas IAW FLW Regulation 420-2 paragraph 8.

(2) Ensure each unit member receives a fire prevention orientation. As required, invite FLW Fire and Emergency Services to provide fire prevention training.

(3) Responsible for discipline of individuals involved in malicious fire responses (intentionally activating pull stations, removing, tampering with, or rendering smoke detectors or fire suppression systems non-functional, unattended or unauthorized cooking, or smoking in non-designated areas).

b. Director of Emergency Services and Fire Chief

(1) Improve building code pre-design reviews to reflect fire protection practice improvements and to correct current installation deficiencies.

(2) Coordinate with IMCOM Fire and Emergency Services office to enforce current fire codes, standards, and Unified Facilities Criteria (UFC) 3-600-01, Fire Protection Engineering for Facilities.

c. Installation Fire Chief

(1) Perform an annual installation fire prevention risk management plans review. As necessary, adjust the FLW Fire Prevention program to mitigate high-risk fire areas. Provide fire prevention training for facility managers, particularly for barracks and workplace fire safety.

(2) Investigate and report fire emergency responses using the National Fire Incident Reporting System (NFIRS). Investigate fire losses to determine origin and cause. Provide findings to the Garrison or Senior Commander.

(3) Complete the IMCOM Fire Incident Report and forward to Installation Management Command Fire and Emergency Services Command as required.

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(4) The Fire Chief will notify the Garrison and Unit Commanders of incidents involving malicious fire responses.

(5) Coordinate with off post community fire departments to establish Mutual Aid Agreements for joint emergency support.

d. Fire Prevention Office

(1) Work with the Safety Offices to assist and train local and unit safety professionals. Focus training on NFPA 101, Life Safety Code. Brief at monthly Newcomers' Briefings to explain local fire regulations and fire reporting procedures.

(2) Review plans/drawings for all construction projects, facility modernization, rehabilitation, and self-help projects to ensure compliance with all UFC, NFPA, and applicable fire consensus codes for fire safety and engineering.

(3) Conduct fire risk management surveys for building occupancy hazards, fire loading, and mission criticality.

(4) Work with the community to improve fire safety, fire prevention training, and fire safety intervention.

5. Punitive Order. Service members who fail to comply with the requirements of this policy are subject to adverse administrative action and/ or punishment under the Uniform Code of Military Justice (UCMJ).

6. This policy supersedes any previous policies and is in effect until superseded or rescinded.

7. FLW, HQ Fire and Emergency Services is located in Building 625. The point of contact for the Fire Protection and Prevention Program is the Fire Chief at 596-2152.


TRACY L. LANIER
COL, LG
Commanding

