



# Fort Leonard Wood Recycling Achievement Award



## About the Award

This award is presented to individuals, teams, military units, or government civilian activities making significant accomplishments in the areas of reusing, reducing, rethinking, repurposing, and recycling (the 5 R's). Each quarter, the winning activity will be presented with a Recycling Achievement Award at the Appreciation of Excellence Ceremony hosted by the Commanding General. Additional recognitions include being mentioned on the Fort Leonard Wood and Environmental Division's websites, Fort Leonard Wood's Facebook, and in the Guidon.

## Nomination Process

Military units and government civilian activities are eligible to self nominate during each quarterly period. Self-nomination forms are available on the Fort Leonard Wood Environmental Division's website at [www.wood.army.mil/dpwenv](http://www.wood.army.mil/dpwenv). Forms may be submitted via e-mail to the Environmental Branch's Recycling Achievement Award Coordinator. The first five nominations received will be selected for participation and contacted within seven working days. Activities not selected are encouraged to reapply during the next quarter; submission dates will be posted on the Environmental Division's website.

## Judging Guidance

An Environmental Branch representative will schedule a brief initial visit with each selected activity's designated point of contact. Several random visits may be made during the following eight weeks. Organizations will be evaluated by the following criteria:

Structure and efficiency of recycling practices	Record keeping, regulations, and training
Recycling processes and techniques	Processes initiated by soldiers
Process for reducing waste	Communication of procedures
Process for reusing materials	Demonstration of improvement
Items being recycled	Accomplishments beyond expectations
Use of Eco-friendly products	Adaptability within and/or outside of the DoD

Evaluations are compiled and reviewed; the Environmental Branch determines a winner. Only one winner per quarter, and all decisions are final. Those activities not selected will be notified and encouraged to reapply during the next quarterly period. An individual or team cannot win more than twice a year. Winners are encouraged to continue their recycling efforts and resubmit activities as their new achievements will be considered.

**For further details regarding evaluation criteria, visit the Fort Leonard Wood Environmental Division's website at [www.wood.army.mil/dpwenv](http://www.wood.army.mil/dpwenv) and view the Recycling Achievement Award Evaluation form.**