

GOV-2: Institution empowers its subordinate organizations/units to be effective via published policy and guidance concerning its missions, functions, programs, and processes.						As of: May 2011		
Criteria	Criteria Guidelines	References	Required Documents	Applicability				Mandatory Comments
				CoE	School/College	TR NCOA	RC	

<b>Criterion 2a:</b> Current documents describe the mission and functions of the institution and its subordinate organizations.	<b>2a(1):</b> Review the institution's missions and functions documents to determine if they are current and aligned with TRADOC Regulation (TR) 10-5 series, or applicable higher headquarters' published policies or local policies.	TR 10-5 Missions and Functions series.  Non-TRADOC Schools use applicable higher headquarters policy or local policies.	Mission and functions documents and comparable CoE and school documents.	X	X	X	X	Identify when mission and functions documents are missing or not current.
	<b>2a(2):</b> Review mission and functions documents to determine if guidelines are established which address responsibilities and operations of individual directorates, departments and staff sections of the organization.				X	X	X	X
<b>Criterion 2b:</b> Current command training guidance or campaign plan that supports higher headquarters guidance has been published by the institution and appropriate subordinate organizations and is being followed.	<b>2b:</b> Compare the institution's command training guidance or campaign plan to see if it conforms to the guidance from the next higher headquarters. Note: Compare state level training guidance to RC as applicable.	TRADOC Campaign Plan and applicable Fragmentary Orders (FRAGOs).  Current higher headquarters' campaign plan and/or local command training guidance.	Current local and higher Command Training Guidance or campaign plans.	X	X	X	X	Identify when Command Training Guidance is missing, not in accordance with that from the next higher headquarters, or not being followed.

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<b>Criterion 2c:</b> The institution has regulations and other published guidance on its programs and processes (e.g., combat development, doctrine development, training development, quality assurance, and lessons learned).	<b>2c(1):</b> Look for evidence that command guidance is being followed in the institution's programs and processes.	Access to Institution's regulations and published policies.  TR 350-18.	SOPs, MOIs, Policy letters.	X	X	X	X	Comment when there is a lack of evidence among staff members on responsibilities and procedures.
	<b>2c(2):</b> Interview institution's personnel to include command leadership and below to determine if they are aware of, and have access to, the institution's published policy and guidance.		Institution's published policies, SOPs, MOIs, policy letters.	X	X	X	X	Comment when there is a lack of awareness by the staff and faculty of key policies.
<b>Criterion 2d:</b> The institution monitors the completion of required, command-directed training.	<b>2d:</b> Determine if command-directed or mandated training for staff members is accomplished tracked.	AR 350-1. TCP and other higher headquarters' directives.		X	X	X	X	