

**GOV-2:** Institution empowers its subordinate organizations/units to be effective via published policy and guidance concerning its missions, functions, programs, and processes. **As of: 2012 WORKING COPY**

Criteria	Criteria Guidelines	References	Required Documents	Applicability				Mandatory Comments
				CoE	School/College	TR NCOA	RC	

**NOTE: Document as "Not Met" if there is evidence of recurrence of any standard criteria deficiencies between accreditation visits.**

<b>Criterion 2a:</b> Current documents describe the mission and functions of the institution and its subordinate organizations.	<b>2a(1):</b> Review the institution's missions and functions documents to determine if they are current and aligned with TRADOC Regulation (TR) 10-5 series, or applicable higher headquarters' published policies or local policies.	TR 10-5 Missions and Functions series.  Non-TRADOC Schools use applicable higher headquarters policy or local policies.	Mission and functions documents and comparable CoE and school documents.	X	X	X	X	Identify when mission and functions documents are missing or not current.
	<b>2a(2):</b> Review mission and functions documents to determine if guidelines are established which address responsibilities and operations of individual directorates, departments and staff sections of the organization.			X	X	X	X	Identify when mission and functions documents do not adequately address responsibilities and operations of its organization.
<b>Criterion 2b:</b> Current command training guidance or campaign plan that supports higher headquarters guidance has been published by the institution and appropriate subordinate organizations and is being followed.	<b>2b:</b> Compare the institution's command training guidance or campaign plan to see if it conforms to the guidance from the next higher headquarters.  Note: Compare state level training guidance to RC as applicable.	TRADOC Campaign Plan and applicable Fragmentary Orders (FRAGOs).  Current higher headquarters' campaign plan and/or local command training guidance.	Current local and higher Command Training Guidance or campaign plans.	X	X	X	X	Identify when Command Training Guidance is missing, not in accordance with that from the next higher headquarters, or not being followed.

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<b>Criterion 2c:</b> The institution has regulations and other published guidance on its programs and processes (e.g., combat development, doctrine development, training development, quality assurance, and lessons learned).	<b>2c(1):</b> Look for evidence that command guidance is being followed in the institution's programs and processes.	Access to Institution's regulations and published policies.  TR 350-18.	SOPs, MOIs, Policy letters.	X	X	X	X	Comment when there is a lack of evidence among staff members on responsibilities and procedures.
	<b>2c(2):</b> Interview institution's personnel to include command leadership and <b>organizational staff members below</b> to determine if they are aware of, <b>provide input to</b> , and have access to, the institution's published policy and guidance.		Institution's published policies, SOPs, MOIs, policy letters.	X	X	X	X	Comment if there is lack of awareness to or involvement with policy and SOP development by organizational staff and faculty members.
<b>Criterion 2d:</b> The institution monitors the completion of required, command-directed training.	<b>2d:</b> Determine if command-directed or mandated training for <b>organization's</b> staff members is <b>being</b> accomplished <b>and</b> tracked.  <b>Note:</b> This does not involve training included in institution's course curriculum.	AR 350-1, <b>Table G-1</b> , TCP and/or other higher headquarters' <b>organizational training directives</b> .	<b>Evidence of accomplished training, attendance rosters, training schedules, training records.</b>	X	X	X	X	Comment when there is no evidence of scheduled, attended or accomplished directed training.