

CAC 19 - Doctrine: Institution develops, coordinates, and publishes Army doctrine.							As of: Final Draft 2012	
Criteria	Criteria Guidelines	References	Required Documents	Applicability				Mandatory Comments
				CoE	School/College	TR NCOA	RC	
Criterion 19a: Institution develops and gains approval of doctrinal publications IAW regulations and guidance listed in references.	19a(1): A program directive has been developed by the proponent, and approved by CAC/CADD for each publication in development/ revision cycle..	TR 25-36	Program directives	X				
	19a(2): The proponent SMEs and/ or editorial/ VIS support staff are using the Army FM templates for formatting doctrinal publications.	TR 25-36 AR 25-30 DA PAM 25-40	FM Templates					
	19a(3): The proponent SMEs are following the publications guidelines in AR 25-30 and DA PAM 25-40 that supports doctrine development (i.e. DA Form 260; DA Forms; Distribution Restrictions and Authentication procedures).	TR 25-36	N/A					
	19a(4): The proponent develops/maintains a detailed production schedule for each doctrinal publication in development/ revision and tracks development milestones accordingly.	TCP TR 25-36 DA PAM 25-40	Production Timelines					
	19a(5): The proponent commandant or designated approval authority approve the doctrinal publications (by signing some form of documentation denoting approval) for publishing.	TR 25-36	Approval Memo					
Criteria 19b: Institution staffs draft program directives and	19b(1): Maintains a current staffing list for staffing draft PDs and doctrinal publications.	TR 25-36	Staffing list	X				

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publications IAW regulations and guidance listed in references.	<p>19b(2): Track and adjudicate staffing responses for draft reviews (PDs and publications) and maintains record of results (consolidated comment matrixes must be produced for each manual and maintained in file until the next revision cycle of each manual).</p> <p>19b(3): The reviewers are notified of adjudicated actions on the comments provided.</p> <p>19b(4): Historical records of staffing actions on each draft PD and doctrinal publication are filed.</p>		<ul style="list-style-type: none"> - Comment Matrixes - Comment Matrixes - Comment Matrixes 					
Criterion 19c: Institution reviews draft material from other doctrine proponents and preparing agencies; provides and receives feedback; and maintains record of reviews.	<p>19c(1): The proponent maintains files (comment matrix or track changes) on review for comments provided on other proponent doctrine (Army, Joint, Multi-Service, and Allied doctrine).</p> <p>19c(2): The proponent comments are submitted IAW requested proponents staffing memorandum.</p> <p>19c(3): All critical/ major comments are approved by leadership before submitting (proponent's position).</p> <p>19c(4): The proponent participates in the doctrine review and approval group (DRAG) on unresolved critical issues submitted.</p>	TR 25-36	<ul style="list-style-type: none"> - Comment Matrixes - Memo - Comment Matrixes - Comment Matrixes - Comment Matrixes - DRAG Pub 	X				
Criterion 19d: Institution addresses issues from external staffing during doctrine development; resolves, adjudicates, or convenes the Doctrinal Review and Approval Group for unresolved critical/ major comments per TR 25-36.	<p>19d(1): The institution forms and chairs a Doctrine Review and Approval Group (DRAG) for unresolved critical/ major issues via VTC, onsite working group, teleconference, etc.</p> <p>19d(2): The proponent leadership participate in the DRAG.</p> <p>19d(3): The proponent leadership approve DRAG results.</p>	<p>TR 25-36</p> <p>TR 25-36</p> <p>TR 25-36</p>	<ul style="list-style-type: none"> - Comment Matrixes - DRAG Pub DRAG Roster - Results of DRAG 	X				

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<p>Criterion 19e: Institution requests for publishing Army doctrine IAW AR 25-30 and DA PAM 25-40 via DA Form 260.</p>	<p>19e(1): A DA Form 260 has been completed by the proponent and approved by CAC.</p> <p>19e(2): The proponent determined an initial distribution list for publications requiring hard copy distribution.</p>	<p>TR 25-36 AR 25-30 DA PAM 25-40 TR 25-36</p>	<p>DA Form 260 CAC Memo</p> <p>- Initial distribution list</p>	X				
<p>Criterion 19f: Most current/ relevant doctrine is made available to the training staff for incorporation into institutional training.</p>	<p>19f(1): The doctrine proponent staffs all draft doctrine with the training proponents.</p> <p>19f(2): Verify effectiveness of methodology used by the doctrine proponents to ensure that the training staff are aware that new/ updated doctrine is available for incorporating into institutional training.</p> <p>19f(3): The doctrine proponent check DA PAM 25-30, AKO, and RDL to ensure most current/ relevant approved proponent doctrine is posted/ available.</p>	<p>TR 25-36</p> <p>TR 25-36</p> <p>TR 25-36 DA PAM 25-30</p>	<p>Staffing list</p>	X				