



DEPARTMENT OF THE ARMY  
U.S. ARMY MANEUVER SUPPORT CENTER AND FORT LEONARD WOOD  
320 MANSCEN LOOP STE 316  
FORT LEONARD WOOD, MISSOURI 65473-8929

REPLY TO  
ATTENTION OF

07 AUG 2002

ATZT-MWR-A (608-18)

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Fort Leonard Wood's Family Advocacy Program

1. REFERENCE: AR 608-18, Family Advocacy Program (FAP), 1 September 1995.
2. PURPOSE: To ensure that commanders comply with the Fort Leonard Wood Family Advocacy Program's (FAP) Child and Spouse Abuse Program.
3. POLICY:

a. Commanders will identify and refer individuals involved in child and spouse abuse to the Family Advocacy Case Review Committee (CRC) for mandatory evaluation, counseling, and referral assistance. Commanders will refer individuals to the CRC immediately following notification of an alleged offense, but not later than two working days after notification that an offense has occurred. The report point of contact for the CRC is Social Work Division (SWD) 596-1570. Any delay may place a victim at unnecessary risk. Commanders may flag individuals if permanent change of station or other actions would prove detrimental to progress in the case. Commanders will ensure their service members participate in all required counseling and therapy. Commanders will be present for all CRC meetings involving their service members. Commanders may send the unit first sergeant or sergeant major in the case of a schedule conflict. The SWD staff is responsible for notifying commanders of meeting dates and times.

b. Episodes of child and spouse abuse can provide the basis for disciplinary and administrative action. Commanders should consider CRC recommendations when taking disciplinary or administrative action against individuals in child and spouse abuse cases. No actions will be delayed while awaiting the receipt of CRC recommendations.

c. The FAP has the responsibility for ensuring that procedures exist to protect victims of abuse following the report of abuse and approving measures that will serve to protect abuse victims from further harm. Victims of domestic violence have the right to take reasonable actions to protect themselves and to be protected from abuse. The victim may contact the Victim Advocate Coordinator (VAC) at Army Community Service (ACS), FAP, 596-0212, for assistance.

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d. Abusers should be encouraged to seek assistance through self-referral. Service members who seek treatment or assistance for abuse problems may initiate the evaluation and intervention process by voluntarily disclosing the nature and extent of their problem to their unit commander, or FAP counseling personnel. The rights of the alleged offender must be respected and preserved throughout the life of the case.

e. Prevention and education are key components of the FAP. The FAP Manager at ACS is available for command consultation and training. In addition, required troop education and awareness classes are available through the FAP Manager at 596-0212. Taking care of families is one of our most important missions. Collective efforts in this essential area will pay rich dividends for the Army in the future.

4. PROPONENT: Point of contact is the FAP Manager, Soldier and Family Readiness Office, Army Community Service, 596-0212.



R. L. VAN ANTWERP  
Major General, USA  
Commanding

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Brigades, Battalions, Companies,  
Tenant Units and Detachments