



DEPARTMENT OF THE ARMY
HEADQUARTERS
U.S. ARMY MANEUVER SUPPORT CENTER AND FORT LEONARD WOOD
FORT LEONARD WOOD, MISSOURI 65473-5000

FLW Regulation
No 210-45

20 October 2003

Installation
SNOW AND ICE REMOVAL PROGRAM

Summary. This regulation sets policies and procedures, assigns responsibilities, and provides guidance for snow and ice removal (SNAIR) on Fort Leonard Wood, Missouri.

Applicability. This regulation applies to all United States Army Training and Doctrine Command (TRADOC), Northwest Regional Office (NWR0), Installation Management Agency (IMA), United States Army Forces Command (FORSCOM), and tenant units on Fort Leonard Wood, Missouri.

Supplementation. Prohibited without prior approval by Headquarters, United States Army Maneuver Support Center and Fort Leonard Wood (MANSCEN & FLW).

Suggested Improvements. The proponent of this regulation is the Directorate of Plans, Training, and Mobilization (DPTM). Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) to Commander, United States Army Maneuver Support Center and Fort Leonard Wood (MANSCEN & FLW), ATTN: ATZT-PTM, Fort Leonard Wood, Missouri 65473.

FOR THE COMMANDER:



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DISTRIBUTION:
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	Page
Contents	2
Paragraph 1. Purpose	2
Paragraph 2. General	2
Paragraph 3. References	2
Paragraph 4. Explanation of Abbreviations and Forms	2
Paragraph 5. Severe Winter Weather	2
Paragraph 6. Execution	2
Paragraph 7. Responsibilities	2
Paragraph 8. Road Conditions	4
Paragraph 9. Road Clearance Priorities	4
Paragraph 10. Additional requirements	6
Paragraph 11. Points of Contact	6
Glossary	7

*This regulation supercedes MANSCEN & FLW OPORD 02-54, dated 22 Aug 02, FLW Reg 58-1, paragraph 7, and FLW Pam 385-1, Appendix E.

1. Purpose. This regulation establishes responsibilities, policies and procedures for an effective snow and ice removal (SNAIR) program. This regulation provides for the dissemination of command decisions to the Fort Leonard Wood community. Implementation of these procedures will reduce the impact of weather conditions on training and routine operations and return roadways to the safest condition possible.

2. General. Extremes in winter weather pose additional challenges on our training efforts, installation operations, and increase the risk of accidents and injuries. During severe winter weather conditions, the United States Army Maneuver Support Center and Fort Leonard Wood (MANSCEN) will implement SNAIR operations to enable training and operations to continue with minimal disruption.

3. References.

a. DoD 4500.36-R, Management, Acquisition, and Use of Motor Vehicles, March 1994.

b. Fort Leonard Wood Regulation 58-1, Management of Nontactical Use Vehicles, December 2002.

c. Fort Leonard Wood Civilian Personnel Regulation 690-12, Leave Administration, May 2003.

d. Fort Leonard Wood Pamphlet 385-1, Preventing Weather Related Accidents and Injuries, June 2002.

4. Explanation of abbreviations and terms. Abbreviations and special terms used in this regulation are explained in the glossary.

5. Severe winter weather. For SNAIR operations, severe winter weather is defined as snow, ice or both snow and ice.

a. Snow. Any snowfall that accumulates on roadways and becomes packed, slushy, or forms drifts.

b. Ice. The formation of patches of ice, black ice, slush, and sheet ice on roadways.

6. Execution.

a. When severe winter weather is expected or occurs, the DPTM is responsible for the execution of SNAIR operations.

(1) Upon notification from Law Enforcement Command (LEC), Range Control, the Airfield, or the DPTM determines severe weather is expected, DPTM will activate the appropriate snow removal teams via Brigade S-3's during duty hours or Brigade Staff Duty Office's (SDO's) and Directorate of Public Works (DPW) after duty hours to begin snow removal operations. If the Chief of Staff (CoS) has authorized a work delay, DPTM will notify Public Affairs Office (PAO) immediately and PAO will notify the media. DPTM will also activate the SNAIR direct dial line (563-4141).

(2) The DPTM SNAIR Noncommissioned Officer (NCO) will recommend to the DPTM measures necessary to implement SNAIR operations. The DPTM will instruct the SNAIR NCO to implement SNAIR operations and, if necessary, recommend to the CoS restrictions to implement until roadways are safe to travel. DPTM tasks units for support and monitors weather and SNAIR actions until road conditions return to normal.

(3) In many cases, severe winter weather will impact work hours, curtail training, and limit driving on the installation until the roadways are safe to travel.

b. Commanders and activity/director heads must designate essential personnel for their operations who must make every reasonable effort to report for duty.

c. If necessary, the CoS may implement a civilian liberal leave policy. The Chief of Staff is designated as the official responsible for determining when an emergency situation warrants general dismissal, or suspension of routine operations (delayed opening, or early release). When a liberal leave policy for civilians is in effect, supervisors are encouraged to approve leave for the civilian personnel who are not assigned to essential operations. If the situation dictates, in addition to the liberal leave policy, the CoS will direct delayed entry and/or early departure of civilian and military personnel residing off post. The exact times will be provided to Commanders and Directors via e-mail.

d. United States Army Chemical School (USACMLS)/3rd Chemical Brigade, United States Army Engineer School (USAES)/1st Engineer Brigade, and DPW provide SNAIR teams when alerted. They will also:

(1) Ensure all subordinate commands are notified upon activation of snow and ice removal (SNAIR) teams.

(2) Ensure each unit designates a SNAIR point of contact (POC) who coordinates directly with the DPTM SNAIR NCO.

(3) Clear routes in accordance with road clearance priorities. Report status of clearing operations to the DPTM every four hours or as directed.

(4) Submit reimbursement paperwork through Brigade budget officer and Directorate of Resource Management (DRM) in order to recoup appropriate monetary support for SNAIR Operations.

7. Responsibilities:

a. United States Army Chemical School (USACMLS)/3rd Chemical Brigade: Operates three (3) truck-mounted plows in support of SNAIR operations.

b. United States Army Engineer School (USAES)/1st Engineer Brigade.

(1) Operates up to eight (8) graders, three (3) bucket loaders, and two (2) family medium tactical vehicle's (FMTV's) in support of SNAIR operations.

(2) Hand receipts one operational bucket loader to DPW to assist with the loading of cinder or other abrasives necessary for ice removal. DPW will have full accessibility to the equipment until 15 April each year. Loader must be delivered no later than (NLT) 15 October each year. Coordinate with DPW for transfer.

c. Garrison Command.

(1) Law Enforcement Command (LEC).

(a) Provides road condition reports for the overall majority of the cantonment area to the DPTM SNAIR NCO every two hours or as directed by DPTM. Road assessment and reporting requirements begin when DPTM initiates SNAIR operations and end when DPTM terminates these operations.

(b) Direct wrecker operations through commercial sources to clear obstructed roadways. Only illegally parked vehicles may be towed. Towing will be at owner's expense.

(c) Open East and West gates upon notification from DPTM or DPW to allow DPW personnel access to FLW during SNAIR operations. The gates must remain open to allow snow-clearing personnel access and allow workers to conduct SNAIR operations off-post, via the East gate to J Highway and West gate to H Highway.

(d) Provide a road assessment for First Street leading to the East gate as part of the cantonment area road condition assessment.

(e) Post road condition signs at each access point to the installation.

(2) Training Support Battalion (Range Control). Determine the road conditions outside cantonment area, ranges, and training areas and advise the DPTM SNAIR NCO every two hours or as directed by DPTM. Range Control will assess road conditions for all range roads, particularly roads south of the Airfield and along FLW 1. Road assessment and reporting requirements begin when DPTM initiates SNAIR operations and end when DPTM terminates these operations.

(3) Public Affairs Office (PAO). Provide cancellation/curtailment status advisories and condition reports for public dissemination. Beginning 1 December through 31 March, PAO will provide the following message to Fort Leonard Wood Cable Access Television (CATV) when SNAIR operations start: "If there is an accumulation of snow, residents are to tune into one of the following stations for information regarding modification of arrival and departure times: FM 98.9 KFLW; FM 103.7 KJEL; FM 102.3 KJPW; FM 98 KFBD."

(4) Directorate of Plans, Training, and Mobilization (DPTM).

(a) Make the road status determination of AMBER, RED, or BLACK based on reports from Directorate of Logistics (DOL), Range Control, and LEC.

(b) Coordinate with DPW prior to using training brigade assets for clearing operations other than those listed.

(c) Notify 1st Engineer Brigade and 3rd Chemical Brigade of ranges and training areas scheduled for use that will require clearing of access roads.

(d) Determine if use of ranges and training areas will be suspended, cancelled, or curtailed due to hazardous road conditions.

(e) Verify the applicability of all severe weather warnings through the Fort Leonard Wood Emergency Operations Center (FLWEOC), Waynesville Regional Airfield at Forney Field (WRAFF) and the National Weather Alert System (NAWAS), located in the FLWEOC and the SDO office.

(f) Contact the Missouri State Highway Patrol/Missouri Department of Transportation (MODOT) to determine the condition and status of Interstate 44 or monitor the website: <http://www.modot.state.mo.us/roadcond/statemap.htm>

(g) Issue warnings by contacting all appropriate agencies affected by the weather situation and compile necessary information to brief the Chief of Staff and Garrison Commander.

(h) Receive range and training area bulletin from DPTM scheduling each Friday so that ranges and training areas may be prioritized in case of severe and/or adverse weather conditions.

(i) Post road conditions on the FLW web page and updates when road conditions change.

(j) Airfield. Airfield personnel determine the runway condition and notify DPTM. When laydown of Urea is required, the airfield will contact DPW directly.

(k) Emergency Operations Center (EOC). Provide the DPTM with continuous weather updates during periods of severe and/or adverse weather on Fort Leonard Wood for SNAIR operations. Instruct the SDO to record all severe weather warnings.

(l) Notify U.S. Army Military Entrance Processing Command by telephone, (847) 688-3669 and 688-3680, and by e-mail, moplia@mepcom.army.mil, of any post closures.

(5) Directorate of Logistics (DOL).

(a) Advise DPTM when transportation is unsafe.

(b) Ensure Dining Facilities (DFACS) are self-sustaining for five working days.

(c) Ensure Central Receiving maintains a three (3) day supply of rations (MREs) to support Initial Entry Training (IET) training load.

(d) Provide a liaison to the DPTM during SNAIR operations.

(e) The equipment concentration site (ECS) will support the TMP in the usage of equipment that may be needed in order for TMP to retrieve soldiers from the field during adverse weather conditions.

(6) Directorate of Public Works (DPW).

(a) Activate SNAIR operations upon notification from the DPTM that road conditions are "AMBER", "RED", or "BLACK."

(b) Coordinate, task and supervise contractor snow removal operations.

(c) Establish and maintain an abrasive stockpile in the vicinity of building 2208 for use on traffic areas and to provide to units for use in their respective areas.

(d) Remove abrasive material from the streets after snow removal operations have concluded.

(e) Advise DPTM concerning the status of SNAIR operations.

(f) Notify DPTM when snow removal efforts will require 1st Engineer Brigade or 3rd Chemical Brigade assets.

(g) Notify LEC desk when streets are blocked and cannot be plowed.

(h) Report status of clearing operations to the DPTM every four hours, or as directed.

(i) Provide a liaison to the DPTM during SNAIR operations.

(j) Conduct snow removal operations with heavy equipment only within the barricaded areas designated.

(k) Conduct SNAIR operations in accordance with clearance priority list to ensure that units are utilizing resources in an effective manner.

(l) Receive one bucket-loader from 1st Engineer Brigade NLT 15 October each year. The bucket loader must be received and returned at 10/20 maintenance standards.

(7) Military Personnel Office (MILPO). Coordinate with DOL, training brigades, and Commander, 43rd AG Battalion to transport soldiers to the 43rd AG Battalion when soldiers arrive late, after duty hours, or during curtailed operations due to weather when TMP drivers are not available. Process soldiers when conditions improve and TMP drivers are available.

(8) 43rd AG Battalion. Provide temporary housing for soldiers arriving late, after duty hours, or during curtailed operations due to weather when TMP drivers are not available.

8. Road Conditions.

a. AMBER road conditions.

(1) AMBER road conditions are defined as difficult to hazardous with patches of ice or packed snow. Limit travel on AMBER roads to essential traffic. Advise all personnel to use caution when traveling on AMBER roads.

(2) Initial Entry Training (IET) soldiers or other service members conducting motor transport training will not operate tactical vehicle's (TV's) or non-tactical vehicle's (NTV's) on AMBER roads unless approved by their Commandant or Detachment Commander. Approval may be delegated to lower command levels as directed by each Commandant/Detachment Commander. Instructors must conduct risk assessments and alter training, if needed, as weather and road conditions deteriorate.

(3) TV's or NTVs dispatched during AMBER must be approved by an officer, CSM, 1SG, or Branch Chief in the command concerned. Submit a list of NTV's vehicles required under AMBER road conditions to TMP by memo or email prior to 15 October each year.

(4) NTV cargo vehicles may be dispatched for mission essential duties. Battalion Commanders must conduct a risk assessment and are the approving authority to transport personnel by cargo NTVs. Coordination for movement of personnel should be made with TMP.

(5) Commanders and section or activity chiefs should advise all privately owned vehicle (POV) owners to restrict travel to essential trips and caution them to use extreme care and to drive at reasonably safe speeds.

(6) TMP will transport troops to and from training as requested by the battalion commander of the soldiers.

(7) Battalion Commanders can approve tactical vehicle dispatches during AMBER conditions.

b. RED road conditions.

(1) RED road conditions are deemed or considered "extremely hazardous." Travel by TV's or NTV's is limited to emergency operations (Military Police (MP's), ambulance, fire truck, DPW, and SNAIR Support Team mission essential vehicles). Use of NTVs assigned to DPW will be approved in writing by the DPW or Deputy DPW. Forward a memorandum to TMP listing the vehicles required under RED road conditions prior to 15 October of each year.

(2) The Motor Transportation Officer (MTO) has dispatch approval authority for all General Services Administration (GSA) and TMP vehicles under DOL control. The battalion commander in the direct chain of command will have dispatch approval authority only for those vehicles signed from the DOL.

(3) TMP will retrieve troops from training areas and be responsible for troop transport in emergency situations.

(4) Commanders and section or activity chiefs should advise all POV owners not to travel and caution them to use extreme care and to drive at reasonably safe speeds if they do.

c. BLACK road conditions. BLACK road conditions present a real risk of life and limb. All vehicular traffic on FLW is restricted with the exception of SNAIR equipment and emergency vehicles. Non-emergency vehicles, both military and civilian, must obtain

approval from the brigade level commander or director before attempting to travel on BLACK roads. The exceptions are:

(1) Food service vehicles, vendors and essential contract food service employees will be allowed to enter the installation and travel to the dining facilities.

(2) Vehicles authorized by the Provost Marshall to enter the installation from one of the access points.

d. Controlling factors. The chart below shows the controlling factors to determine the road condition status.

Road Condition Status Characteristics				
Road Condition	Road Surface	Snow	Snow Depth	Ice
Green	Dry	None or blowing power	None	None
Amber	Wet	* Packed * Slush	* < 4in	* Patches * Black Ice * Slush
Red	* Flooded	* Drifting	* 4 - 8in	* Sheet Ice
Black	* Heavily Flooded	* Heavy Drifting	* >8in	* Sheet Ice
* Controlling factor for declaring the road condition				

e. When a conflict occurs between a unit requiring movement of personnel and an organization providing support, every effort will be made to support the unit in a safe manner (utilizing risk management procedures). The DPTM will mediate between organizations and, if necessary, take to the command group cases that cannot be resolved at local levels.

9. Road Clearance Priorities. Roads are cleared based on priority. Priority 1 (high priority) roads are cleared first, then priority 2 (medium priority), priority 3 (low priority), and priority 4 (very low priority) roads. If snowfall is continuous, clearing equipment will remain on the priority 1 routes and not start on lower priority routes until an AMBER status can be sustained on the higher priority routes or unless otherwise directed by DPTM.

a. DPW/Contractor Priority 1 Roads – The following roads have been designated as high priority during snow and ice removal operations and will be cleared by DPW/Contractors.

(1) Missouri Avenue – Inbound lane prior to 0600 hours and outbound lane prior to 1600 hours to include the PX Service Station.

(2) Driveways to Post Headquarters, Building 3200 and Buildings 3201, 3202, 3203.

(3) North Dakota Avenue from Nebraska Avenue to Fire Station #1 (Bldg 580) to include drives and Illinois Avenue from North Dakota to Post Office (Bldg. 498) dock area.

(4) Iowa Avenue from North Dakota Avenue to Waynesville Regional Airfield at Forney (WRAFF).

(5) FLW 1 from WRAFF to South Gate, including entrance road to Ranges 20 and 21.

(6) FLW 15 and access road to the ammunitions storage area and roads within ammunition storage area (only those necessary to ensure continued supply and receipt of ammunition). DPW will place cinder on these roads.

(7) Headquarters Avenue from North Dakota Avenue to Illinois Avenue.

(8) Minnesota Avenue from Indiana Avenue to First Street.

(9) Oklahoma Avenue from Army Avenue to Replacement Avenue.

(10) Louisiana Avenue from Oklahoma Avenue to First Street and Oklahoma Avenue to South Dakota.

(11) Hawaii Avenue.

- (12) First Street from Missouri Avenue to Minnesota Avenue.
- (13) Ordnance Drive to include loop around propane storage area.
- (14) Colorado Avenue from West Fourth Street to South Dakota Avenue.
- (15) Nebraska Avenue from Gate Street to Iowa Avenue.
- (16) South Dakota Avenue from Oklahoma Avenue to Alabama Avenue.
- (17) FLW 10 from Minnesota Avenue to J Highway.
- (18) FLW 28 from FLW 1 to Bldg 5078 (TA 244) and FLW 5 from FLW 38 to CDTF driveway.
- (19) FLW 38 from FLW 1 to FLW 37, including Range 28 access road.
- (20) Artillery Circle from Iowa Avenue to Nebraska Avenue, including TMP entrance to fuel pumps (Bldg. 5267).
- (21) Forney Army Airfield outside fence. Apply Urea inside the fence upon request.
- (22) Hospital (Bldg 310) parking lots, emergency entrances, loading dock, driveway to medical supply warehouse.
- (23) Hoge Hall (Bldg 3200) parking lot and Thurman Hall (Bldg 3203) parking areas as indicated by DPTM.
- (24) Gate Street to Bldg 3223 dining facility to include the dock area.
- (25) Illinois Avenue from First Street to North Dakota Avenue.
- (26) Helipad behind Hospital (Bldg 310).
- (27) Alabama Avenue from Minnesota Avenue to South Dakota Avenue.
- (28) Alabama Avenue from South Dakota Avenue to Fourth Street to include TA 93 during Exodus only.
- (29) Fourth Street from Alabama Avenue to Iowa Avenue (Exodus Only).
- (30) LEC (Bldg 1000) South and West parking lots.
- (31) Replacement Avenue from Nebraska to Iowa (including loop around skill development center) and access to front entrance of Post Office (Bldg 498).
- (32) Old Battery Street and 21st Street from 19th Street to Iowa Avenue to include 1000 area shoppette (Bldg 1026).
- (33) Michigan Street and East 18th Street from Minnesota Avenue to South Dakota Avenue to include Michigan Street Shoppette (Bldg 1621).
- (34) Access to Grant Hall Dining Facility from Oklahoma Avenue.
- (35) Gas Street and the access roads to the fuel receiving and issue points of the DOL Bulk Fuel Point.

b. 1st Engineer Brigade Priority 1 Roads - The following roads have been designated as high priority during snow and ice removal operations and will be cleared by 1st Engineer Brigade.

- (1) Airfield, to include runway, tarmac, ramps and parking lots.
- (2) CDTF and main thoroughfare (FLW 28 from FLW 1) connecting to the facility.
- (3) Mine Warfare Training Area (WA-224) and main thoroughfare (FLW P from FLW 1) connecting to the facility. The blades will remain two inches off the surface of the ground.
- (4) Missouri Highway #1, from airfield fire station driveway to the South Gate.
- (5) FLW 15 from Nebraska Avenue to Ammo Holding Area (AHA) for the purpose of snow clearing.
- (6) Loading dock area ONLY for buildings 1740, 1011, 1010, 5073, 630, 653, 657, 735, 739, 754, 820, and 836, which are all dining facilities.

c. 3rd Chemical Brigade Priority 1 Roads - The following roads have been designated as high priority during snow and ice removal operations and will be cleared by 3rd Chemical Brigade.

- (1) FLW 1 from South Dakota Avenue to Airfield fire station exit.
- (2) Nineteenth Street from Nebraska Avenue to Iowa Avenue to include Military Police parking lot entrance.

- (3) Artillery Circle from Iowa Avenue to Nebraska Avenue to include entrance to TMP vehicle parking (fuel pumps).
- (4) Nebraska Avenue from Iowa Avenue to South Dakota Avenue.
- (5) FLW W & H, from FLW 1 to the West Gate.

d. DPW/Contractor Priority 2 Roads – The following roads have been designated as medium priority during snow and ice removal operations and will be cleared by DPW/Contractors.

- (1) Primary routes in the family housing areas (as indicated by DPTM).
- (2) FLW 30 from FLW 1 to FLW 15.
- (3) Access roads to Pence School (Bldg 6824).
- (4) Soldier Service Center (Bldg 470) parking lot.
- (5) Child Development Center (Bldg 615) and Latchkey (Bldgs 561-564) parking lots.
- (6) Secondary routes in cantonment area as indicated by DPTM.
- (7) Bldg 315 parking lot.
- (8) Post Office parking areas (Bldg 498).
- (9) Driveway to and around Morelli Heights (Bldgs 3211 through 3215).
- (10) Driveway and parking areas around Libby NCO Academy (Bldgs 3220 through 3254).
- (11) Main Gate Information Center parking area.
- (12) 43rd AG Battalion (Bldg 2100).
- (13) Commissary (Bldg 485).
- (14) Soldier Memorial Chapel (Main Chapel, Bldg 450).
- (15) Harper Dental Clinic (Bldg 500).
- (16) Roll Dental Clinic (Bldg 1608).
- (17) Parking lots at Lincoln Hall, Clarke Library and Priority #2 parking areas at Thurman Hall (Bldg 3203) as indicated by DPTM.

e. 1st Engineer Brigade Priority 2 Roads - The following roads have been designated as medium priority during snow and ice removal operations and will be cleared by 1st Engineer Brigade.

- (1) Access to Ranges and Training Areas in use as designated by DPTM.

f. 3rd Chemical Brigade Priority 2 Roads - The following roads have been designated as medium priority during snow and ice removal operations and will be cleared by 3rd Chemical Brigade.

- (1) Access to Ranges and Training Areas in use as designated by DPTM.

g. DPW/Contractor Priority 3 Roads – The following roads have been designated as low priority during snow and ice removal operations and will be cleared by DPW/Contractors.

- (1) Secondary routes in the housing area (as indicated by DPTM).
- (2) Kanell Hall parking lot (Bldg 768).
- (3) Main Post Exchange (Bldg 490).
- (4) Truman Education Center (Bldg 499).
- (5) Bldgs 1701, 1702, and 1706 parking lots to include South lots.
- (6) FLW Museum (Bldg 1607).
- (7) DPW yard and parking area (Bldg 2200).
- (8) Pippin Youth Center (Bldg 9625).
- (9) MP Village driveways and parking areas (Bldgs 961 through 977) to include Artillery Circle from Alabama Avenue to MP Village Cedar Street.
- (10) Building 890 driveways and parking area.

h. DPW/Contractor Priority 4 Roads – The following roads have been designated as very low priority during snow and ice removal operations and will be cleared by DPW/Contractors.

- (1) FLW 32 from Nebraska Avenue to FLW 25.

(2) FLW 25 from FLW 10 (East Gate Road) through TA 256 to Range 61/62 and FLW 26.

- (3) Davis Club service parking lot (Bldg 805).
- (4) Audie Murphy Club (NCO Club, Bldg 7391).
- (5) Pershing Club (Officers Club, Bldg 4109).
- (6) Bldg 498 parking area.
- (7) FLW 24.
- (8) Foster Lodge parking lot (Bldg 2030).
- (9) Multi-media center North parking lot (Bldg 1000).
- (10) Waste Water Treatment Plant road.
- (11) 400 area streets.
- (12) FLW 8.
- (13) Buckeye Avenue loop at stables.
- (14) Third Street East of Hospital.
- (15) Bldgs 2554 through 2558.
- (16) Recycle Center (Bldg 2553).
- (17) Bldg 2550.
- (18) Bldg 599.
- (19) Bldg 950.
- (20) Brown Hall (Bldg 5400).
- (21) Daugherty Bowling Center (Bldg 1609).
- (22) Skill Development Center (Bldg 486).
- (23) Bldgs 312, 318, 319, and 320 parking lots and drives.
- (24) Bldg 401, front and back parking lots.
- (25) Auto Craft Shop (Bldg 1383).
- (26) DOC (Bldg 606).
- (27) Burger King (Bldg 467).
- (28) Billeting (Bldgs 4100 through 4104 and 4110 through 4115).

(29) All remaining streets, roads, and parking lots as indicated by DPTM.

i. During periods of inclement weather where snow and ice removal is required, special events may necessitate removal of snow from a parking lot other than those listed. This will be at the direction of the DPTM.

10. Additional requirements.

a. United States Army Chemical School (USACMLS)/3rd Chemical Brigade, United States Army Engineer School (USAES)/1st Engineer Brigade, and DPW will train equipment operators in procedures and methods of snow and ice removal before 15 October each year. Ensure snow removal operators, primary and alternate, are properly licensed.

b. DPW Self-Help distributes sand for use in individual areas. Units and individuals will furnish their own containers. Sand is the recommended abrasive for use by units - no abrasive material containing salt or other chemicals should be used in unit areas. Sand will not be stockpiled in open areas. Organizations may use ice-melt, available at the Alpha Point store.

c. Units and Directors shall remove snow and ice from or apply sand to sidewalks, access ramps, parking areas, routes to trash receptacles, fuel storage facilities and other important health and welfare sites to make walking and driving reasonably safe. Ensure dining facility loading areas can receive deliveries. Remove icicles from the eaves of buildings adjacent to doorways to prevent a safety hazard.

d. All units scheduled to use ranges and training areas will contact DPTM 24 hours prior to the day of use to verify training area status.

e. Each unit and organization must develop an internal SNAIR operation plan and notification procedures in accordance with respective functional missions.

f. Each unit and organization will ensure that their Staff Duty Officer (SDO) has a current emergency notification roster for essential SNAIR on-call personnel. Recommend each unit or organization provide cell phones to their on-call personnel.

g. Units must conduct snow removal operations within barricaded areas utilizing manual means (i.e. shovels and snow blowers) in order to provide safe passage for pedestrian traffic within these areas.

h. During the period 15 October to 15 April, unit commanders will instruct soldiers living in military quarters to park POVs in assigned parking spaces to prevent damage to and ticketing of vehicles during snow removal operations.

i. Do not use Government vehicles to transport personnel from home to place of employment or for non-official social visits or parties. Executive Services will arrange official functions.

j. Do not transport IET soldiers in soft-top cargo vehicles during AMBER, RED, or BLACK road conditions without the approval of the appropriate commander.

k. POVs are not to transport military personnel for official business unless the POV owners volunteer their vehicles and the usage is on a reimbursable basis. See DOD 4500.36-R, *Management, Acquisition, and Use of Motor Vehicles* (March 1994), par. C2.8.4.

l. All dispatches made during AMBER, RED, or BLACK road conditions must have the dispatch signed by the approving authority.

11. Points of Contact.

ACTIVITY	DUTY HOURS	NON-DUTY HOURS
Post SDO	563-6126	563-6126
DPW OPS	596-0945	596-0333
FLWEOC	563-4045	563-4045
DPTM	563-4045	528-5175-cell
DPTM SNAIR NCO	563-4041	528-4319-cell
1st En Bde SDO	596-0223	596-0222
3rd Cm Bde SDO	596-0799	596-0799
TMP	596-0814	596-1781
MP Station	596-6141	596-6141
MILPO	563-0134/0138	563-0134/0138
Road Condition Report	563-4141	563-4141

Glossary

Section I

Abbreviations

AG
Adjutant General

CAT
Crisis Action Team

CATV
Cable Access Television

CDTF
Chemical Defense Training Facility

CG
Commanding General

COS
Chief of Staff

CPAC
Civilian Personnel Advisory Center

CSM
Command Sergeant Major

DA
Department of the Army

DFAC
Dining Facility

DOD
Department of Defense

DOL
Directorate of Logistics

DPTM
Directorate of Plans, Training, and Mobilization

DPW
Directorate of Public Works

DRM
Directorate of Resource Management

ECS
equipment concentration site

EOC
Emergency Operations Center

FLW
Fort Leonard Wood

FMTV
family medium tactical vehicle

FORSCOM
United States Army Forces Command

GSA
General Services Administration

IAW
in accordance with

IET
initial entry training

IMA
Installation Management Office

LEC
Law Enforcement Command

MANSCEN & FLW
United States Army Maneuver Support Center
And Fort Leonard Wood (same as MANSCEN)

MEDDAC
Medical Department Activity

MILPO
Military Personnel Office

MODOT
Missouri Department of Transportation

MP
Military Police

MRE
meals ready to eat

MSO
MANSCEN Safety Office

MTO
Motor Transportation Officer

NAWAS
National Advanced Weather Alert System

NCO
Noncommissioned Officer

NLT
no later than

NTV
non-tactical vehicle

NWRO
Northwest Regional Office

PAO
Public Affairs Office

POC
point of contact

PX
Post Exchange

POV
privately owned vehicle

SDO
Staff Duty Office

SNAIR
snow and ice removal

TA
training area

TMP
Transportation Motor Pool

TRADOC
United States Army Training and
Doctrine Command

TV
tactical vehicle

USACMLS
United States Army Chemical School

USAES
United States Army Engineer School

USAMPS
United States Army Military Police School

WRAFF
Waynesville Regional Airfield at Forney Field