

**ORGANIZATIONAL CLOTHING, INDIVIDUAL EQUIPMENT, PERSONAL CLOTHING AND ABSENTEE FILE**

Proponent For Inspection: DOL

Point of Contact: \_\_\_\_\_

Unit Inspected: \_\_\_\_\_

Date of Inspection: \_\_\_\_\_

Unit Representative: \_\_\_\_\_

Unit Phone No.: \_\_\_\_\_

Inspector's Name: \_\_\_\_\_

Inspector's Phone No.: \_\_\_\_\_

Unit Overall Rating: T P U

REFERENCES: a. AR 710-2, 31 Oct 97      b. DA Pam 710-2-1, 31 Dec 97      c. AR 700-84, 28 Feb 94

STANDARDS: "T"= 90% success rate of evaluated tasks with no failed critical tasks. "P"= 70% success rate of evaluated tasks with no failed critical tasks. "U"= less than 70% success rate of evaluated tasks or one failed critical task.

INSPECTION CRITERIA:	LEVEL	GO	NO GO	REMARKS
1. Are duplicate copies of OCIE records provided by the OCIE issue point for unit personnel on file? (AR 710-2, Para 2-14)	CO			
2. Does the commander ensure that all soldiers clear the OCIE issue point before departing the installation on ETS or PCS moves? (AR 710-2, Para 2-14)	CO			
3. Upon assignment of a soldier, does the commander ensure that the soldier's on-hand OCIE matches the soldier's OCIE record? (AR 710-2, Para 2-14)	CO			
4. When appropriate, did the commander provide a signed statement authorizing a soldier to make a cash purchase of OCIE in order to replace missing item(s)? NOTE: When clearing the installation a copy of clearing orders will suffice in lieu of a Commander's statement. (AR 710-2, Para 2-16b.)	CO			
5. Does the unit commander approve damage statements up to \$100 for OCIE damaged during field training exercises when no negligence or misconduct was involved? (AR 735-5, Para 14-26c)	CO			
6. When out-processing the OCIE issue point, does the soldier report with the unit copy of the OCIE issue record, all OCIE issued to the soldier, and adjustment documents for items lost, damaged or destroyed? (DA Pam 710-2-1, para 10-10 & 10-11)	CO			
7. Are OCIE record inventories conducted upon assignment of a soldier to a unit, and prior to the soldier clearing the installation, going on leave, or extended TDY? (DA PAM 710-2-1, Para 10-18)	CO			
8. Does the commander ensure that enlisted personnel have in their possession all authorized items in serviceable condition by conducting an inspection at least annually? (AR 700-84, Para 1-4g(3))	CO			
9. Are clothing inspections conducted upon completion of six months of active duty, prior to departure for overseas movement, prior to departure and immediately upon return of personnel from service schools, and at the new duty station on return from overseas? (AR 700-84, Para 1-4-g)	CO			
10. Are records for the most recent clothing inspection on file? (AR 700-84, Para 1-4-g)	CO			
11. <b>CRITICAL</b> Is the abandoned property of a member absent without leave, hospitalized, or placed in confinement inventoried? (AR 700-84, Para 12-12)	CO			
12. Are the provisions of AR 700-84, Para 12-12 complied with upon return of an AWOL service member before he or she is dropped from the rolls?	CO			
13. Are all recoverable items turned in to the SSA upon discharge of individuals not further assigned to a USAR control group? (AR 700-84, Chapter 12)	CO			
REMARKS AND FINAL COMMENTS:				