

<b>Area: Readiness</b>	SME:	DATE:
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**Responsibility (R4): Ensure all contingency NBC equipment is included in unit load plans.**

<b>Steps / Procedures</b>	<b>Local POC</b>	<b>Remarks/References</b>
*Ensure that load plan includes the movement of all contingency equipment and BII and repair parts.	BN NBC Off/NCO; CO NBC Off; Co Cdr; Supply NCO	Supply Update; Unit SOP
*Ensure that proper handling and packaging of equipment and supplies can be accomplished during a deployment.	BN NBC Off/NCO; CO NBC Off; Co Cdr; Supply NCO	Supply Update; Unit SOP
*Request/order any special packaging material needed.	BN NBC Off/NCO; CO NBC Off; Co Cdr; Supply NCO	Supply Update; Unit SOP
*Ensure that any items consumed are placed on order.	BN NBC Off/NCO; CO NBC Off; Co Cdr; Supply NCO	Supply Update; Unit SOP
*Identify actual location of equipment issued to platoons, in the event equipment needs to be replaced or changed out.	BN NBC Off/NCO; CO NBC Off; Co Cdr; Supply NCO	Supply Update; Unit SOP
*Coordinate space and lift for all authorized contingency stocks during unit deployment meetings.	BN NBC Off/NCO; CO NBC Off; Co Cdr; Supply NCO	Supply Update; Unit SOP
*If authorized plan to issue (within reason) items to personnel.	BN NBC Off/NCO; CO NBC Off; Co Cdr; Supply NCO	Supply Update; Unit SOP
*Prepare load plans and post in NBC Battle Book.	BN NBC Off/NCO; CO NBC Off; Co Cdr; Supply NCO	Supply Update; Unit SOP