

Area: Administration	SME:	DATE:
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Responsibility (A6): Maintain list of personnel exempt from CS exposure.

Steps / Procedures	Local POC	Remarks/References
*Prepare Memorandum for Record, subject: Personnel Exempt From CS Training.	BN NBC Off/NCO; BN Aid Station or TMC Off/NCOIC	AR 25-50; Higher HQ's Inspection Checklist; Unit SOP
*Gather appropriate documentation to add as enclosures to you MFR for personnel designated for what ever reason exempt from CS training.	BN NBC Off/NCO; BN Aid Station or TMC Off/NCOIC	AR 25-50; Higher HQ's Inspection Checklist; Unit SOP
*Have Company Cdr sign it and keep on file in the training files and NBC Room	BN NBC Off/NCO; BN Aid Station or TMC Off/NCOIC	AR 25-50; Higher HQ's Inspection Checklist; Unit SOP
*Annotate this information on your mask roster.	BN NBC Off/NCO; BN Aid Station or TMC Off/NCOIC	AR 25-50; Higher HQ's Inspection Checklist; Unit SOP