

Area: Administration	SME:	DATE:
Responsibility (A2): Maintain close coordination with battalion officer/NCO. Keep them abreast of NBC-related activities.		
Steps / Procedures	Local POC	Remarks/References
<p>*Communicate with BN NBC personnel weekly.</p> <p>*Capture information from BN NBC on upcoming NBC events or outstanding information.</p>	<p>CO NBC Off; BN NBC Off/NCO</p>	